

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Board of Zoning Adjustment



May 11, 2021

Kenyan McDuffie, Ward 5
Council of the District of Columbia
1350 Pennsylvania Avenue, NW
#506
Washington, DC 20004

Re: BZA Application No. 20511

REFERRAL MEMORANDUM AND NOTICE OF PUBLIC MEETING

Dear Councilmember:

An Applicant within the boundaries of your ward is seeking zoning relief for a project or use that is not provided as a matter of right for the zoning district. This application was filed on April 13, 2021 through the Interactive Zoning Information System (IZIS).

Therefore, a decision without public hearing as an Expedited Review Calendar item has been scheduled by the Board of Zoning Adjustment (Board) on Wednesday, July 21, 2021 at 9:30 am, virtually via WebEx, concerning the following application:

Application of: **Jeremy Emmert**

Case No.:20511

Address:16 Quincy Place N.W. (Square 3100, Lot 29)

ANC:5E

Relief:Special Exception from:

•the rear yard requirements of Subtitle E § 306.1 (pursuant to Subtitle E § 5201 and Subtitle X § 901.2)

Project:To construct a second-story rear addition, to an existing, attached, two-story with basement, principal dwelling unit in the RF-1 Zone.

HOW TO FAMILIARIZE YOURSELF WITH THE CASE

In order to review exhibits in the case, follow these steps:

- Visit the Office of Zoning (OZ) website at <http://dcoz.dc.gov>
- Under “Services”, click on “Interactive Zoning Information System”.
- Click on “Go to Case Records”.
- Enter the BZA application number indicated above and click the search button.
- The search results should produce the case on the right. Click “View Details”.
- Click “View Full Log”.
- This list comprises the full record in the case. Simply click “View” on any document you wish to see, and it will open a PDF document in a separate window.

441 4th Street, N.W., Suite 200/210-S, Washington, D.C. 20001

Telephone: (202) 727-6311

Facsimile: (202) 727-6072

E-Mail: dcoz@dc.gov

Web Site: www.dcoz.dc.gov

Board of Zoning Adjustment
District of Columbia
CASE NO.20511
EXHIBIT NO.24

HOW TO PARTICIPATE IN THE CASE

If you wish to participate in the case, you may submit a letter in support or opposition into the record. Visit the Interactive Zoning Information System (IZIS) on our website at <https://app.dcoz.dc.gov/Login.aspx> to make a submission. You will need to create a username and password if you have not done so already.

HOW TO PARTICIPATE IN THE VIRTUAL MEETING AND/OR SUBMIT COMMENTS:

A. Watch/listen to the meeting:

- Members of the public can watch the public meeting via YouTube Live, or they can listen to the audio of the meeting by calling via telephone.
- **To get details regarding the Webex link, YouTube Live video, and telephone conference line:**
 - o Visit the Office of Zoning website (updated every Friday with the following week's meeting information): <https://dcoz.dc.gov/release/watch-zc-and-bza-virtual-meetings-live>
 - o Or, call the Office of Zoning staff at 202-727-6311

B. Submit a statement into the record: After reviewing the record, submit written testimony, either a letter in support, or a letter in opposition. Submissions are **strongly encouraged to be sent at least 24 hours before the meeting.**

- Upload your document to the case record in IZIS or, if you have technical difficulties with IZIS, send it as a PDF attachment or include the statement in the body of the email to bzasubmissions@dc.gov.
- Hard copies of documents will not be accepted at this time.

REFERRAL TO GOVERNMENT AGENCIES

This case is located within the boundaries of **Advisory Neighborhood Commission (ANC) 5E**. The ANC may require the Applicant to appear at the next regularly scheduled ANC meeting to present their case. You may wish to visit <http://anc.dc.gov> to find contact information to discover if or when the Applicant is scheduled to appear.

REMOVAL FROM EXPEDITED REVIEW CALENDAR

If after reviewing the application materials you wish for the case to be removed from the Expedited Review Calendar and scheduled for a public hearing, you should visit the Interactive Zoning Information System (IZIS) on our website at <http://app.dcoz.dc.gov> and click on "Participating in an Existing (ZC or BZA) Case". From here you may provide a written submission requesting that the Board schedule the case for a public hearing or file a request for party status in opposition to the application. These requests must be made at least **14 days** prior to public meeting listed above. The Board may deny a request to remove an application if the proffered testimony is irrelevant.

If you have questions about this application, please call OZ at 202-727-6311 and refer to the BZA application number listed at the top of the notice.

SINCERELY,

A handwritten signature in black ink, appearing to read "Clifford W. Moy". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

CLIFFORD W. MOY
Secretary, Board of Zoning Adjustment
Office of Zoning